



HARLOW LEISUREZONE

RISK ASSESSMENT 112I : 27 July 2020

COVID-19 Swimming Lessons

Address:	Second Avenue, Harlow, CM20 3DT	Persons Affected By This Risk Assessment:	Employees Public Visitors Contractors	Factors that can increase risk:	Lack of information/signage Lack of training Poor layout
Tel:	01279 621500				

Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)	Score 10 or above: Extra Control Measures
Slips trips and falls	Good housekeeping to be maintained with floors free of spillages, debris, walkways kept clear and standing water regally squeegeed. Tiled floor is non-slip	2	1	2	
Social distancing not being observed/achieved	<p>Following rules are on display and apply to this area:</p> <ul style="list-style-type: none"> • Pools will operate on a reduced capacity following government guidelines of 3 square meters per bather • Arriving beach ready and showering post swim at home is encouraged • A one way system is in place to help achieve social distancing • Drop of points for different swimming abilities have been spread apart and defined by hat colour • Lockers are reduced in capacity to achieve social distancing • Leisure assistants wearing purple are available at all times if any assistance is needed, but please maintain a 2-metre distance, and do not detract attention away from the pool • Try to maintain a 2-metre distance from other people at all times, or 1 metre plus where not possible. • Please respect all users and members of staff during this difficult time • Students to exit poolside by the deep end gate once their parent/guardian has made themselves known 	2	3	6	

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)	Score 10 or above: Extra Control Measures
Poor personal hygiene	<p>Following rules are on display and apply to this area;</p> <ul style="list-style-type: none"> This area is regularly cleaned including sanitiser spraying, and cleaning station is available at the entrance for your convenience Use soap and water located in the Village change toilets to wash hands regularly 	2	3	6	
Viruses on surfaces	<p>Following rules are on display and apply to this area;</p> <ul style="list-style-type: none"> This area is regularly cleaned including sanitiser spraying, cleaning station is available at the entrance for your convenience 	2	3	6	
Frontline staff exposed	<p>Every opportunity to create social distancing with signage, floor markers, one way systems, barriers and screens. Hand sanitizers & PPE available. Additional staff training to be given.</p> <p>Shallow end, deep end, Learner pool and dryside patrol have PPE bags in the event of a first aid/biohazard spill</p>	2	3	6	
Breaches in security	Additional staff will co-ordinate the direction of public, visitors & contractors and dryside patrols to be vigilant of additional external doors open being misused	2	1	2	
External fire exit doors pinned open	It is necessary to achieve social distancing to have a number of external fire exits open as additional entrances and exits to accommodate one way systems	2	1	2	
Emergency evacuation delayed	Evacuating the building in the event of an emergency takes precedence over social distancing. In the event of an evacuation one way systems/access restrictions are to be abandoned and the use of the nearest fire exit routes are to be utilised	1	5	5	

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RISK ASSESSMENT 1121 : 27 July 2020

COVID-19 Swimming Lessons

PPE Required

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Likelihood		Severity		Priority
1	Highly Unlikely	1	Trivial	1	Very Low Priority – No Action required (Risk no 1)
2	Unlikely	2	Minor Injury	2	Low Priority – (Risk no 2 – 4)
3	Possible	3	Over 7 day Injury	3	Medium Priority – (Risk no 5 – 9)
4	Probable	4	Major Injury	4	High Priority – (Risk no 10 – 12)
5	Certain	5	Incapacity or Death	5	Urgent action – (Risk no 15 – 25)

Risk Assessed by (print name):	Jamie Hasler	Signature:	
Job Title:	Facilities Manager/H&S Competent Person		
Date:	22 June 2020		

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TREKKERS

TRAVEL LIMITED

New House Farm, Latton Common, Hastingwood, Harlow, Essex. CM17 9NR
 Phone: 01279 416880 Mobile: 07778 211281 Email: trekkersann@aol.com

Risk Assessment Addendum - Covid-19

<p>1. Driver</p>	<p>Drivers are trained in all company Covid procedures. Drivers are not required to wear face coverings, but may do so. Drivers can only assist passengers if assistance is requested in advance. Risk assessment is required.</p>	<p>Yes Yes Yes</p>
<p>2. Vehicle</p>	<p>All touch surfaces (handrails, handles, seatbelts etc.) to be sanitized regularly throughout the day. All vehicles deep cleaned daily. All vehicles to be subject to an anti-viral fogger at regular intervals – details available on request Timed intervals between different groups using a vehicle.</p>	<p>Yes Yes Yes Yes</p>
<p>3. Passengers</p>	<p>Teacher/student briefings and communications to be carried out before boarding the coach. All passengers aged 11 and over to wear face coverings at all times whilst on the coach, unless unable to do so. Maintain social distancing when loading/unloading. Obey all signage regarding seating availability. This will vary according to the group requirements. Class bubbles to sit together at rear of coach. All passengers to use the hand sanitizer provided before boarding the vehicle. When boarding, fill from the back of the coach first. When alighting, front passengers leave first. The time actually on the coach to be kept to a minimum. Passengers should avoid touching surfaces wherever possible. Eating and drinking on the vehicle. Shouting or singing on the vehicle. All passengers to use the hand sanitizer provided before alighting from the vehicle. Advise if any passenger might have issues with any cleaning agents being used.</p>	<p>Yes Yes Yes Yes Yes Yes Yes Yes Yes No No Yes Yes</p>